



Utah State Tax Commission  
**Electronic Filing Tax Due Payment Voucher**

**IT**  
**TC-547E**  
Rev. 8/02

**Why use a payment voucher?**

If you have a balance due on your Utah income tax return, and if you are filing your income tax return electronically, you **MUST** use a payment voucher to make your payment. If you did not get a pre-printed payment voucher from your tax preparer or electronic return originator who filed your tax return, complete the voucher below and send with your payment. The payment voucher will help process your payment more accurately and efficiently.

**Do I need to use the payment voucher?**

If you owe tax on your electronically filed income tax return, detach and send the payment voucher below with your payment. You must pay the amount you owe by April 15th to avoid interest and penalties.

**How do I prepare my payment?**

- \* Make your check or money order payable to the Utah State Tax Commission. Do not send cash.
- \* Make sure your name and address are on your check or money order, if they are not preprinted.
- \* Write your social security number, daytime telephone number and year of **form TC-40** on your check or money order.

**How do I prepare my payment voucher?**

- \* Enter your name and social security number.
- \* If you are filing a joint return, also enter your spouse's name and social security number.
- \* Enter your complete address.
- \* Enter the amount of payment.

**How do I send in my payment and payment voucher?**

- \* Detach the payment voucher.
- \* Do not attach the check or money order and payment voucher together.
- \* Mail the payment voucher and your payment to:  
Utah State Tax Commission  
210 N. 1950 W.  
Salt Lake City, UT 84134-0215

**SEPARATE AND RETURN ONLY THE BOTTOM PORTION WITH PAYMENT. KEEP TOP PORTION FOR YOUR RECORDS.**

**UTAH Income Tax Payment Coupon**

**Please print.**

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Tax type <b>04 IT</b>	Filing Period	Due Date	Enter your Social Security no. 	Enter spouse's Social Security no. 
			Your name	Spouse's name
Address				
City			State	Zip code

Make check or money order payable to the Utah State Tax Commission.  
**Do not send cash. Do not staple check to coupon. Detach stub from check.**

**Mail payment and payment coupon to:**

UTAH STATE TAX COMMISSION  
210 N 1950 W  
SLC UT 84134-0215

Do not write in the space below.

<b>Total Tax Due</b> \$	<b>00</b>
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